



GRADUATE FACULTY TEACHING AWARDS

2024-25 NOMINATION FORM

NOMINEE INFORMATION (Nominee must hold a full time primary academic appointment in Temerty Medicine and be either an Associate or Full member in the School of Graduate Studies):

Name (first and last): _____ Email: _____

Nominating Graduate Unit (where primary graduate {SGS} membership is held): _____

Date of Initial SGS Graduate Membership (dd/mm/yyyy): _____

Date of Initial Temerty Faculty of Medicine Appointment (dd/mm/yyyy): _____

AWARD: Which category of Award is the above nomination for? (Check one)

- Early Career Excellence in Graduate Teaching & Mentorship
- Mid-Career Excellence in Graduate Teaching & Mentorship
- Sustained Excellence in Graduate Teaching & Mentorship

GRADUATE STUDENT NOMINATOR 1 (must be currently registered or a recently graduated student):

Nominator (first and last): _____ Email: _____

- Current Student at Graduate Unit: _____
- Recent Graduate – Year of Graduation: _____ Graduate Unit: _____

GRADUATE STUDENT NOMINATOR 2 (must be currently registered or a recently graduated student):

Nominator (first and last): _____ Email: _____

- Current Student at Graduate Unit: _____
- Recent Graduate – Year of Graduation: _____ Graduate Unit: _____

Note:

- Candidates for these awards must be nominated by a Graduate Unit through a student (or recent graduate)-initiated process.
- Each Graduate Unit will have an earlier internal deadline to collect electronic submissions via e-mail, to forward to rhse.awards@utoronto.ca at OVDRHSE by December 1, 2024.
- Each Graduate Unit may only submit ONE faculty member per award category.
- The GFTA nomination should be submitted through the Graduate unit where the nominee’s primary graduate (SGS) membership is held. If an unit wishes to endorse a nomination for a faculty member with a primary SGS membership held elsewhere, the unit will need to coordinate this with the primary graduate unit.

The required documents:

1. Nomination form.
2. Letter of support from Chair/Director of the nominee's Graduate Unit.
3. Two letters from nominating students or recent graduates supporting faculty member for category being nominated in. Maximum of 2 pages per letter.
4. Abridged CV (max 10 pages) which includes a full description of the contribution to graduate teaching and accomplishments relevant to the award eligibility criteria, including:
 - a list of graduate students supervised (dates, thesis title, and student's awards, and follow-up post graduation (if available)
 - a list of publications with the graduate student's name underlined or **bolded**
 - quantity of teaching courses
 - relevant graduate teaching
 - course evaluations, if available
 - relevant teaching awards
5. A short biosketch of candidate (max 150 words – suitable for public release). Additional short paragraph of "Reflections" may be included with the biosketch (this is optional). Click [here](#) to see some examples. http://www.glse.utoronto.ca/sites/default/files/EAC2016Program_biosketch%20examples.pdf

Optional:

- Additional letters of support (faculty/students). Maximum of 3 optional letters of support and maximum of 1 page per letter.

Nomination items must be sent in Adobe (.pdf) format and can be scanned. If the nomination is submitted as one combined document, it must be arranged in the above order. Letters of support should be addressed to:

Dr. Justin Nodwell
Office of the Vice Dean, Research & Health Science Education
Temerty Medicine, University of Toronto

Tips and FAQ:

1. Who should complete and submit the GFTA nomination to RHSE?

Answer: Preference is for the Graduate Unit to complete and submit the application(s) after the student requests the nomination. However, the student may help complete and submit the GFTA application to RHSE as long as the Graduate Unit is aware of the submission and ensures only one faculty member per award category is submitted from their Unit. Also, it is suggested that the Graduate Unit assist the student(s) with the application, if it is submitted by the student. The GFTA nomination should be submitted through the Graduate Unit where the nominee's primary graduate (SGS) membership is held. If an unit wishes to endorse a nomination for a faculty member with a primary SGS membership held elsewhere, the unit will need to coordinate this with the primary graduate unit.

2. How do I find out what the primary graduate unit the candidate is in?

Answer: You can check the SGS listings of graduate faculty [here](#)
(<https://facultyandstaff.sgs.utoronto.ca/qfm/faculty-members/>)

3. What is a "recently graduated student nominator"?

Answer: Preference is for a recently graduated student (within the last 5 years) who completed a doctoral-stream or professional master's program and was supervised or mentored by the faculty nominee.

4. What are Biosketch and Reflections summaries?

Answer: A GFTA biosketch is a short and specific paragraph about the nominee's qualifications and achievements in graduate education. A GFTA reflections summary is a personal statement about graduate teaching and mentorship. Click [here](#) to see some examples.
(www.glse.utoronto.ca/sites/default/files/EAC2016Program_biosketch%20examples.pdf)

5. Who are the previous GFTA winners?

Answer: Click [here](#) for listing of previous winners. (<https://www.glse.utoronto.ca/graduate-faculty-teaching-awards>)

Further information: rhse.utoronto.ca

Contact Email: rhse.awards@utoronto.ca